



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 05/30/2024 at [www.honeylakevalleyrcd.us](http://www.honeylakevalleyrcd.us) ■

**Date: Thursday, May 23rd, 2024**

**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

## **MEETING MINUTES**

### **\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

#### **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:30PM, and a quorum was noted..

#### **II. APPROVAL OF AGENDA**

Board member Robin Hanson made a motion to approve the agenda. Board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

#### **III. PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a

maximum of twenty (20) minutes to each subject matter.

#### **IV. CONSENT ITEMS –**

- A. Correspondence
- B. Meeting Minutes – 12/07/2023, 1/12/2024
- C. Financial Reports
- D. Agreements/Contracts

Board Member Wayne Langston made a motion to approve the consent items, Board member Robin Hanson seconded, and the motion passed. All.

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#### **V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Presentation from NCCA and CARCD regarding legal cannabis

Held

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- B. Consideration and approval of final Initial Study-MND and Notice of Determination (NOD) for the Lassen Wildfire Recovery Project (attachment)

Board member Laurie Tippin made a motion to approve the MND and NOD, Board member Will Johnson seconded and the motion passed. All.

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- C. Consideration and approval of contract with California Reforestation to complete forest restoration for the Susanville Ranch Park Restoration Project (attachment)

Board Member Laurie Tippin made a motion to approve the contract with amending include concurrence by Lassen County as Landowner, Board Member Will Johnson seconded and the motion passed, all.

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- D. Consideration and approval of amended Policy 2003: Employee Status (attachment)

Board member Laurie Tippin made a motion to approve the Policy, Board member Will Johnson seconded, and the motion passed, all.

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- E. Consideration and approval of Policy 2827: Workplace Violence Prevention (attachment)

Board member Laurie Tippin made the motion to approve the Policy with modifications to 2827.6d (changing the word “weapons” to “firearms”, Board member Will Johnson seconded and the motion passed. All.

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- F. Discussion and Staff Assignment for development of a Workplace Violence Prevention Plan (attachment)

Held, Staff given direction to have Kelsey Siemer - District Manager, Brian Burvant - Watermaster Technician, Catherine Wooster - Post Fire Recovery Coordinator, and Jesse Claypool - Board Chair to develop the WVPP.

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- G. Discussion regarding District Manager handling Watermaster Duties

Held

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- H. Consideration and approval of HLV RCD Strategic Plan (attachment)

Board member Robin Hanson made a motion to approve the Strategic Plan, Board member Laurie Tippin seconded and the motion passed. All

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## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATERMASTER**

- A. Review of Draft FY24/25 apportionments

Held

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## **VII. REPORTS**

- A. District Manager Report – Siemer (attachment)  
Kelsey gave updates on all grant projects, financial standing, and current issues/successes.
- B. NRCS Agency Report – Stephens  
Anne gave updates on current contracts and the upcoming LWG meeting
- C. SWAT - Hanson  
NONE
- D. Watermaster / WAC Report – Langston/Siemer  
Kelsey gave updates about the WM service.
- E. Modoc Regional RCD/CARCD Report – Hanson  
Robin gave updates on CARCD Election results
- F. Fire Safe Council Report – Johnson  
Will gave updates on Fire Safe Council's newly awarded CCI grant
- G. Post-Fire Recovery Report – Wooster  
Catherine updated on new funding for RCD from USFS for continued work = appx. 2.2 million to be awarded this fall
- H. IRWMP Report – Claypool  
NONE
- I. NRCS Partnership Report – Hanson  
NONE

J. Unagendized reports by board members  
NONE

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**B. ADJOURNMENT - 9:26PM**

The next Honey Lake Valley RCD meeting will be **May 23rd, 2024, at 5:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*Respectfully Submitted,*



Kelsey Siemer  
District Manager

APPROVED: \_\_\_\_\_



Jesse Claypool, RCD Board  
Chairperson

DATE: 6/27/2024