

HONEY LAKE VALLEY  
RESOURCE CONSERVATION DISTRICT

**PUBLIC NOTICE**

Regular Meeting of the

**WATER MASTER ADVISORY COMMITTEE (WAC)**

**AGENDA**

Date: Thursday, February 09, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville

Time: **5:30 PM**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT WAC MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

- I. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**
- II. **APPROVAL OF AGENDA**
- III. **PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. **Five (5) minutes** may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. **ITEMS FOR BOARD ACTION**

- A. Approval of 12/08/16 regular meeting minutes (attachment).

IV. **ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

- A. Annual Organizational Meeting – Election of WAC chairman and vice chairman – Hanson
- B. WM Training Plan - Sims
- C. Reportable action from 01/25/2017 RCD Board Meeting regarding Superior Court Case Number 58261

- D. Discussion of Watermaster Budget – Sims
- E. Third Priority Water Right Update - Sims
- F. Discuss WAC Terms – Sims

V. REPORTS

- A. Watermaster Report – Sims/Otto
- B. RCD Report – Langston

VI. COMMITTEE MEMBERS' COMMENTS

In accordance with Government Code Section 54954.2(a), committee members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make referral to staff or take action to have staff place a matter of business on a future agenda.

VII. ADJOURNMENT

The next regularly scheduled Honey Lake Valley RCD WAC meeting will be Thursday, March 09, 2017 at 5:30 pm at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville.

I certify that on February, 6 2017 I personally posted agendas as required by Government Code Section 54956 and any other applicable law.

Respectfully submitted,



Ian R. Sims  
District Manager

**HONEY LAKE VALLEY**  
**RESOURCE CONSERVATION DISTRICT**  
**WATERMASTER ADVISORY COMMITTEE (WAC)**  
**Regular Meeting Minutes**

**Date:** Thursday, December 8, 2016

**Location:** USDA Service Center, 170 Russell Avenue, Suite C, Susanville

**Present:** Board: Daren Hagata Brad Hanson Todd Swickard  
Ramsey Wood Mike Bartley  
Larry Cabodi Dave Schroeder

Staff: Ian Sims

Attendees: Laurel Marsters Mike Trask

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Meeting called to order by Chairman Brad Hanson at 5:35 pm. The pledge of allegiance was recited and quorum was noted.

**II. PUBLIC COMMENT**

Laurel Marsters expressed concerns about paying water master fees for her 3<sup>rd</sup> priority water right on Baxter Creek. She has not received water in eight years and believes she should not pay a water master fee but does not want to relinquish her water right. The board gave direction to Ian Sims to draft a correspondence detailing the concerns present to be sent to the WAC legal staff for review and recommendation. Mr. Sims will prepare a draft for review at the next WAC meeting.

Mike Trask would like to see the various streams and waterways in the Susan River Watershed become individual decrees. The board expressed the fact that they operate the system on the Susan River decree that was assumed by the district in 2008 when DWR turned over service.

**III. ITEMS FOR BOARD ACTION**

**A. Approval of agenda.**

Ramsey Wood made a motion to approve the agenda, Mike Bartley seconded and the motion passed. All.

**B. Approval of 11/10/16 regular meeting minutes.**

Daren Hagata made a motion to approve the 11/10/16 minutes, Ramsey Wood seconded and the motion passed. All.

**IV. ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

**A. Discussion and recommendation for approval to RCD of Susan River Water Master Service Area (SRWMSA) Annual Report for Fiscal Year 2015-2016 – Sims.**

Mr. Sims presented the Susan River Water Master Service Area Annual Report for FY 2015/16. Mr. Sims stated that he spoke with the district's Water Master, Than King, to discuss measurement data for the 2016 irrigation season beyond what is provided by the California Data Exchange Center (CDEC). As a new water master, Than spent most of this past irrigation season learning the system and servicing the users. With the combination of the Water Master not having the manpower or capacity to successfully

attain measurement data during the irrigation season on top of being unacquainted with the system, additional measurement data was not attained for the 2016 irrigation system. Mr. Sims made a note that it is on the district's agenda to implement at least 4-6 measurement devices throughout the service area over the next two months. This will assist the water master immensely with data collection while sustaining water delivery and customer satisfaction.

Ramsey Wood made a motion to approve to the RCD of Susan River Water Master Service Area (SRWMSA) Annual Report for Fiscal Year 2015-2016, Mike Bartley seconded and the motion passed. All.

## V. REPORTS

### A. **Watermaster Report – Sims.**

Than King is on paternity leave and did not attend the meeting. Mr. Sims reported on the status of the water master's employment. Than has resigned as water master of the Honey Lake Valley RCD. Mr. Sims provided a water master job description to be advertised locally as well as outside of the region specially targeting irrigation districts and college campuses with agricultural programs (CSU Chico, Cal Poly, UNR, etc.). It is Mr. Sims' intent to have the water master job description finalized and published by December 15<sup>th</sup>.

### B. **RCD Report – Cabodi for Langston.**

Larry Cabodi reported to the WAC board that he will not be running for re-appointment to the RCD board. He stated there will be a board vacancy but he will serve until his seat is filled. He recommended that a member of the WAC board apply to be an RCD board member.

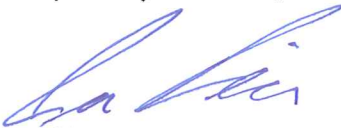
## VI. **COMMITTEE MEMBERS' COMMENTS**

None.

## VII. **ADJOURNMENT**

Mike Bartley made a motion to adjourn the meeting, Ramsey Wood seconded, and the meeting was adjourned at 6:10 pm. The next regularly scheduled WAC meeting will be held **Thursday, February 9, 2017** at the **USDA Service Center, 170 Russell Avenue, Suite C, Susanville** at **5:30 p.m.**

Respectfully submitted,



Ian Sims  
District Manager  
Honey Lake Valley RCD

<b>WAC Representative</b>	<b>Begin Term</b>	<b>End Term</b>	
Brad Hanson	1/1/2016	1/1/2020	Chair 2 year term
Darren Hagata	1/1/2016	1/1/2020	Vice Chair
Ramsey Wood	1/1/2016	1/1/2020	
Wayne Langston	1/1/2016	1/1/2020	
Todd Swickard	1/1/2014	1/1/2018	
Dave Schroeder	1/1/2014	1/1/2018	
Mike Bartley	1/1/2014	1/1/2018	



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**Honey Lake Valley Resource Conservation District**  
170 Russell Ave., Suite C – Susanville, CA 96130 – Phone (530)257-7271

February 09, 2017

Lozano Smith LLP  
515 South Figueroa Street, Suite 750  
Los Angeles, CA 90071  
Attn: William P. Curley

**Re: Third Priority Water Right Relinquishment**

Dear Mr. Curley:

A water user within the Susan River Water Master Service Area would like to abandon their obligation to pay water master service fees as it relates to their decreed third priority water right on Baxter Creek. This water user does not want to relinquish their third priority water right however. The Honey Lake Valley Resource Conservation District (HLV RCD) and the Water Advisory Committee (WAC) would like to know the proper recourse to address this concern. We would like to direct you and your staff to consider this matter and provide the District a course of action and a preliminary cost estimate to pursue this relinquishment.

If you request further information regarding this matter please contact Ian Sims, HLV RCD District Manager.

Sincerely,

Jesse Claypool, HLV RCD Board Chair