

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, May 24, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Wayne Langston Dave Schroeder
 Laurie Tippin Will Johnson

Staff: Ian Sims

Attendees: Clay Singleton Eric Peltz

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 5:31 pm, pledge of allegiance was done and quorum was noted.

II. APPROVAL OF AGENDA

Board Member Wayne Langston made a motion to approve the agenda, Board Member Laurie Tippin seconded and the motion passed. All.

III. SWEARING IN CEREMONY

A. Recital of oath of office and swearing in of newly appointed board members – Sims.

District Manager Sims led newly appointed board members Will Johnson and Dave Schroeder in reciting the oath of office. After being sworn in, the newly appointed members were congratulated by current board members.

IV. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

V. CONSENT ITEMS

The April 26, 2017 minutes and March/April 2017 Treasurer's Report were postponed until the June meeting due to Executive Secretary Merry Wheeler's absence.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD – PART I

A. Review of FY 2015/2016 audit – Clay Singleton.

Mr. Singleton reviewed and explained the results of FYE 2016 audit to the board. He will edit various components and send revisions to board members and staff.

VII. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. The SDRMA worker's compensation policy is now active. DM Sims also noted that he is working with Deputy Watermaster Mitch Otto preparing the apportionment/assessment document and that the 2017/18 control cards have been updated.

He said the first invoice of the Storm Water Resource Planning grant has been approved and is waiting for payment. He gave a BOS presentation on May 9th which was well received. The BOS will dedicate a rotating staff member to the TAC Coordination meetings with Dyer Engineering.

In June, DM Sims plans to get the apportionment letters assembled and mailed, continue work on open grants and agreements, research cost options for GIS software and develop a cost allocation plan for the SNC grant.

B. Correspondence – Wheeler.

None presented.

C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report and noted that the next available batching period will end on May 26, 2017. An ECP sign up began on 5/9/17 and will continue through 7/7/17 to address flood damage. U.S. Ag Secretary Sonny Perdue announced a reorganization of the USDA/NRCS, USDA/FSA and USDA/RMA to a Farm Production and Conservation Mission Area. There is no impact currently in regards to any of the three agencies. DC Peitz also noted that the agreement submitted for the HLVRCD and NRCS has been switched from a contribution agreement to a cooperative agreement which benefits the RCD.

D. Lassen SWAT – Tippin/Sims.

There was a meeting held in May which discussed the continued progression with the MOU.

E. Buffalo Skedaddle-Sage Grouse Working Group – Sims.

DM Sims stated they are revising their strategic plan.

F. WAC Report – Langston.

Board Member Langston said that the Wally Roney issues of coming under the water master service were again discussed at the May 11th WAC meeting. Wally has decided to hire an engineer to do his calculations, measuring and use reporting rather than come back under the district's service. There was also a discussion on how measuring is progressing to ensure all water users are in compliance with SB88. A brochure will accompany the apportionment statements with information on the water master service with all contact information for Mitch Otto and WAC members.

G. Modoc Regional RCD/CARCD Report – Tippin.

On 5/11/17 BM Tippin asked ES Wheeler to email a CARCD Capacity Building Application packet stating that CARCD will be sponsoring a number of capacity building trainings over the next couple of years for RCD boards and staff.

H. Fire Safe Council Report – Sims.

Nothing to report.

I. Unagendized Reports by Board Members.

There was a discussion on when board members can provide their agenda items. It was decided this line item needs to sustain as many matters come up last minute and need to be publicly discussed.

VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD – Part 2

A. Consideration and approval of FY17/18 Honey Lake Valley RCD Annual Work Plan – Sims.

Board Member Laurie Tippin made a motion to approve the FY17/18 Honey Lake Valley RCD Annual Work Plan, Board Member Johnson seconded and the motion passed. All.

B. Budget Hearing: Open public discussion: FY 2017/18 Honey Lake Valley RCD and Water Master budgets – Sims.

At 6:36 pm BM Langston made a motion to open public discussion on the FY 2017/18 Honey Lake Valley RCD and Water Master budgets, BM Tippin seconded and the motion passed. All.

C. Budget Hearing: Close public discussion on the FY 2017/18 Honey Lake Valley RCD and Water Master budgets – Sims.

At 6:45 pm BC Claypool made a motion to open public discussion on the FY 2017/18 Honey Lake Valley RCD and Water Master budgets, BM Tippin seconded and the motion passed. All.

D. Budget Hearing: Approval of the FY 2017/18 Honey Lake Valley RCD and Water Master budgets – Sims.

BM Tippin made a motion to approve the FY 2017/18 Honey Lake Valley RCD and Water Master budgets, Board Member Dave Schroeder seconded and the motion passed. All.

E. Consideration and approval of Resolution 2017-05 adopting the FY 2017/18 Honey Lake Valley RCD and Water Master budgets – Sims.

BM Johnson made a motion to adopt Resolution 2017-05 adopting the FY 2017/18 Honey Lake Valley RCD and Water Master budgets, BM Langston seconded and the motion passed. All.

F. Consideration and approval of Policy 2700 – Sims.

DM Sims was directed to make minor revisions and bring back to Board for signatures. BM Tippin made a motion to approve Policy 2700, BM Schroeder seconded and the motion passed. All.

G. Consideration of RCD participation in CARCD Capacity Building Trainings – Tippin.

The board discussed RCD participation in CARCD Capacity Building Trainings. DM Sims will bring this item back to the June meeting for final consideration.

IX. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

A. Consideration, approval and certification of FY 2017/2018 apportionment and assessment amounts for the Honey Lake Valley RCD Water Master Service – Sims.

BM Schroeder made a motion to approve and certify the FY 2017/2018 apportionment and assessment amounts for the Honey Lake Valley RCD Water Master Service, BM Johnson seconded and the motion passed. All.

X. ADJOURNMENT

BM Langston made a motion to adjourn the meeting, BM Tippin seconded and the meeting was adjourned at 7:17 pm. All.

The next regularly scheduled Honey Lake Valley RCD meeting is **Wednesday, June 28, 2017 at 5:30 pm.** at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,

Merry Wheeler
Executive Secretary

APPROVED:

Jesse Claypool, RCD Board Chairperson

DATE:

June 28, 2017