

**HONEY LAKE VALLEY RESOURCE  
CONSERVATION DISTRICT**

**PUBLIC NOTICE  
Regular Meeting of the:**

**Honey Lake Valley Resource Conservation District**

Attachments not included in agenda packet will be available 5/24/16 at [www.honeylakevalleyrcd.us](http://www.honeylakevalleyrcd.us)

**Date: Wednesday, June 22, 2016**

**Location: USDA Service Center  
170 Russell Avenue, Suite C  
Susanville, Ca. 96130  
(530) 257-7271 x100**

**Time: 3:30 PM**

**AGENDA**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE PRIOR TO THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS**

- A. Approval of 5/25/16 closed session minutes, 5/25/16 regular meeting minutes and 5/31/16 special meeting minutes.
- B. Approval of May/June 2016 Treasurer's Report.

**V. REPORTS**

- A. District Manager – Keesey.
- B. Correspondence – Wheeler.
- C. NRCS Agency Reports – Peitz.
- D. Lassen SWAT – Tippin.

- E. Buffalo Skedaddle Sage Grouse Working Group – Keeseey.
- F. WAC Report – Langston.
- G. Modoc Regional RCD/CARCD Report – Tippin.
- H. Watermaster Report – Discussion regarding support needs of the Deputy Watermaster during the interim period where there is no District Manager, including legal opinions – Giese/King.
- I. Unagendized Reports by Board Members.

**VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Accept letter of resignation from Tim Keeseey – Claypool.
- B. Appoint replacements for any boards or committees on which Tim currently represents the RCD – Claypool.
- C. Review and approve District Manager position description and job announcement – Claypool.
- D. Approve advertising District Manager position – Claypool.
- E. Development/approval of continuity of operations policy – Claypool.
- F. Discuss/approve Tim Keeseey's proposal to provide grant writing and project management services to the RCD under an agreement – Keeseey/Tippin.
- G. Discussion regarding the roles and responsibilities of the Board and staff with regard to policy related concerns involving personnel, legal action, finances and/or development – Giese.
- H. Discuss/approve contract between the RCD and Jay Dow to utilize the CalFIRE Antelope Crew to implement NRCS Sage Grouse Initiative WHIP project in Grasshopper Valley – Keeseey.
- I. Discuss/approve payment of SDRMA annual property/liability insurance premium in the amount of \$3,686.34 to be divided equally between RCD and WM accounts (\$1,843.17 each) (attachment) – Wheeler.
- J. Approve Resolution 2016-03 to have Directors of the RCD appointed by the Board of Supervisors of Lassen County in lieu of election – Keeseey.
- K. Designate one board member to serve as the HLVRCD voting delegate at the 2016 CARCD Annual Conference and one board member to serve as the alternate voting delegate (attachment) – Wheeler.
- L. Discuss/approve Associate Director policy – Keeseey.

**VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION- WATERMASTER**

- A. Discuss/approve the development of a policy to allow the District Manager and the Deputy Watermaster (in the absence of a District Manager) full access to legal opinions on any watermaster issues that arise – Giese.
- B. Approval of contract between the RCD and NST to provide engineering support for the watermaster service – Keeseey.
- C. Tabled from May meeting - Discussion and possible payment of Lozano Smith Inv. #2004537 in the amount of \$11,776.42 and Inv. #2004538 in the amount of \$6,529.14. Please note that these amounts have increased since the May meeting due to additional work performed by Bill Curley – Claypool/Wheeler.

VIII. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be Wednesday, July 27, 2016 at 3:30 pm. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*I certify that on Friday, June 17, 2016 I personally posted agendas as required by Government Code Section 54956 and any other applicable law.*



*Merry Wheeler, Executive Secretary, Honey Lake Valley RCD*

agendajune2016tck